



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

02 September 2025

DIVISION MEMORANDUM
No. **589** s. 2025

NOTICE OF ISSUED APPOINTMENTS FOR THE MONTH OF AUGUST 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In compliance with **Civil Service Commission Memorandum Circular No. 24, s. 2017**, Omnibus Rules on Appointment and Other Human Resource Actions, this office announces to the field the appointments issued for the month of **August 2025**.
2. Attached is the list of appointments issued to the personnel, with positions indicated opposite their names.
3. For information and guidance.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated
Reference: CSC MC No. 24, s. 2017
To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT

OSDS Personnel Unit – notice of issued appointments for the month of august 2025
PERMNTJH-001840/September 2, 2025



Republic of the Philippines

Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

NOTICE OF ISSUED APPOINTMENTS FOR THE MONTH OF AUGUST 2025

In compliance with CSC MC 24, s 2017 of the 2017 Omnibus Rules on Appointment and Other Human Resource Actions, please be informed of the appointments issued to the following personnel to the position indicated opposite their names:

No.	Name	Position	Salary Grade	Date of Appointment	School/ Office Assignment	Nature of Appointment
1	AGUIRRE, ADRIAN REYES	ADMINISTRATIVE OFFICER II	11	August 1, 2025	ELEMENTARY	PROMOTION
2	BIGYAN, LAURA VIDA GOB	REGISTRAR I	11	August 1, 2025	SHS-BANHS	PROMOTION
3	BULANDOS, FREDERICK MARVILLA	ADMINISTRATIVE OFFICER II	11	August 1, 2025	WPNHS	PROMOTION
4	CABAYSA, REGICELLE DAVA	SCHOOL PRINCIPAL I	19	August 1, 2025	WPNHS (DO-LALO)	PROMOTION
5	CUATERNO, MARILOU CAMBAL	ADMINISTRATIVE OFFICER II	11	August 1, 2025	RQINHS	PROMOTION
6	DATARIO, LUISA MACATANTAN	ADMINISTRATIVE OFFICER II	11	August 1, 2025	ELEMENTARY	PROMOTION
7	GAPASANGRA, LOREGEN CAAGBAY	TEACHER III (ELEMENTARY)	13	August 1, 2025	ELEMENTARY	PROMOTION
8	GUARDA, A'LEAH CASIDO	TEACHER I (ACADEMIC-STEM)	11-4	August 1, 2025	SHS-BANHS	DEMOTION DUE TO TRANSFER
9	MAGTIBAY, MARICEL JASTIVA	TEACHER II (ELEMENTARY)	13	August 1, 2025	ELEMENTARY	PROMOTION
10	MAGTIBAY, JOANN MABUTING	TEACHER II (ELEMENTARY)	12	August 1, 2025	ELEMENTARY	PROMOTION
11	MALTO, LARMEN JOY SABORNIDO	TEACHER III (ELEMENTARY)	13	August 1, 2025	ELEMENTARY	PROMOTION
12	MARTINEZ, JENNIFER MAHINAY	TEACHER II	12	August 15, 2025	WPNHS	DEMOTION DUE TO TRANSFER
13	NADERA, REYNAN DURANA	MASTER TEACHER II	19	August 15, 2025	LPIHS	PROMOTION



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No.	Name	Position	Salary Grade	Date of Appointment	School/Office Assignment	Nature of Appointment
14	NALING CLAIRMONT MANALO	TEACHER I (ACADEMIC-HUMSS)	11	August 1, 2025	SHS-DAPDAP IS	DEMOTION DUE TO TRANSFER
15	REYES, MIRASOL RAMILO	TEACHER III (JUNIOR HIGH SCHOOL)	13	August 1, 2025	LPIHS	PROMOTION
16	SONGCAYA, APRIL JEAN VILLENAS	ADMINISTRATIVE OFFICER II	11-2	August 1, 2025	DAPDAP IS	TRANSFER
17	VILLALBA, MA. ANGELICA TEODORO	ADMINISTRATIVE OFFICER II	11	August 1, 2025	ELEMENTARY	PROMOTION
18	SALIDO, RICHIE CUAREZ	TEACHER I (SUBSTITUTE)	11	August 1, 2025	CALUMPANG IS	REEMPLOYMENT
19	RAMILO, LYNGE REYES	TEACHER I (SUBSTITUTE)	11	August 12, 2025	WPNHS	ORIGINAL
*****Nothing follows*****						

Prepared by:

GRASIELA L. HERNANDEZ
Administrative Officer IV/ HRMO II

Noted:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent